



Licensing Hearing

To: Councillors Moore, Looker and Wiseman

Date: Thursday, 22 April 2010

Time: 10.00 am

Venue: The Guildhall

AGENDA

1. Chair

To elect a Member to act as Chair of the meeting.

2. Introductions

3. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

4. Minutes

To approve and sign the minutes of the Licensing Hearings held on 16 November 2009 and 17 December 2009.

5. The Determination of an Application by Mitchells & Butlers Leisure Retail for the Variation of a Premises Licence Section 35(3)(a) in respect of Flares, 6 Tanner Row, York, YO1 6JB. (CYC-009030)



If you require any further information, please contact Laura Bootland on Tel 01904 552062 or Fax 01904 551035 or email laura.bootland @york.gov.uk

Distribution:

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LICENSING ACT 2003 SUB – COMMITTEES PROCEDURE FOR HEARINGS

Introduction

The procedure outlined below will be followed at all Licensing Hearings.

As Licensing Hearings are quasi-judicial the Sub-Committee will, in effect, act like a Court and the rules of natural justice will apply. The Sub-Committee will be guided by legal principles in determining whether evidence is both relevant and fairly admitted. Committee Members have a duty to view all evidence presented before them impartially. Members of the Licensing Sub-Committee have all received relevant training and are used to making decisions of this type. No matter how strong local opinion may be, Committee Members can only make decisions based on relevant licensing issues as set out before the Sub-Committee in determining applications.

The hearing will be in public session. However, the Sub-Committee may exclude the public from a hearing if it considers it in the public interest to do so. However, the decision will be made in private.

The purpose of the hearing is

- To enable those with a right to appear to advance their point of view and to test the case of their opponents
- To assist the Sub-Committee to gather evidence and understand the relevant issues

In view of the requirement to hold hearings within specified times, the Licensing Authority will generally be unable to enter into discussions to identify dates convenient to all parties concerned. In <u>exceptional</u> circumstances, the Licensing Authority will consider applications to adjourn hearings to a later date.

Representations at Licensing Hearings

The Applicant, Ward Councillors, and Representors who have made written submissions will be allowed to speak at the Sub-Committee. At any hearing of an application, the Applicant and any Representors shall attend in person wherever possible. Any party to a hearing may be assisted or represented by any person, legally or otherwise.

All parties will be given a fair hearing and each party will have the same amount of time in which to address the Sub-Committee. A time limit has been set because of the pressures on the Sub-Committees to hear so many applications in a short period of time. Each party will have 15 minutes to address the Sub-Committee, give any further information, and call any witnesses. If any party considers this time to

be insufficient then a request in writing may be made to the Democracy Officer for an extension of time at least 2 working days before the hearing. However, this will not be automatically granted and will be at the discretion of the Sub-Committee.

The Sub-Committee may take into account any documentary evidence or other information in support of the application, representations or notice, either before the hearing or, with the consent of all other parties, at the hearing.

If any Representors fail to attend the hearing, the Sub-Committee will normally proceed but will consider their written objection and hear and consider any evidence and argument in relation to it put forward by the Applicant. In considering written evidence in the absence of a Representor, appropriate weight will be attached, given that the person cannot be questioned by the Applicant and Members.

The Sub-Committee is required to disregard any information given or evidence produced by a party or witness which is not relevant to the application, representations, or notice, and the promotion of the licensing objectives. Duplication should be avoided. Comments must be confined to those points already made, although the parties may extend or expand on their written submissions. The Sub-Committee will have read and familiarised themselves with all the written submissions and the issues prior to the hearing, and therefore do not require the points to be repeated or made at length. The Applicant and Representors cannot raise substantial new information at a hearing which has not been seen previously by the other parties.

A Representor **may not** introduce any new ground or objection not referred to in the written submission. Additional representations which do not amount to an amplification of the original representation may not be made at the hearing.

Any person behaving in a disruptive manner will be asked to leave the hearing. If this does occur, that person may, before the end of the hearing, submit in writing any information which they would have been entitled to give orally.

Procedure prior to the Hearing

The Members sitting on the Sub-Committee will meet prior to the hearing to note the matters that are to be presented. They will only be accompanied by the Democracy Officer and Legal Advisor (*if present*). Attention will only be drawn to the nature of the application and the premises or person to which it relates. The actual application will not be discussed.

At any hearing of an application, the Licensing Officer, the Applicant and any Representors or representatives will report to reception and be asked to wait in reception until the democracy officer calls them through to the committee room.

Procedure at the Hearing

- 1. Members of the Sub-Committee will appoint a chair.
- 2. The Chair introduces the Committee Members and officers [Democracy Officer, Legal Advisor to the committee (if present) and the Licensing Officer],

- welcomes the Applicant and Representors (or their representatives), and establishes the identity of all who will be taking part.
- 3. The Chair will explain to the parties the procedure that will be followed at the hearing.
- 4. The Chair will proceed with the order of business on the agenda.
- 5. When the agenda item relating to the application is reached, the Chair will invite the Licensing Officer to present the application.
- 6. The Licensing Officer outlines the application, confirms the application details, introduces the report and gives an update on any recent changes.
- 7. The Chair will invite Committee Members, the Applicant and Representors (or representatives) to ask the Licensing Officer questions to clarify any points raised in the report.
- 8. The Chair will ask the Applicant (or their representative) to present their case.
- 9. The Applicant (or their representative) will present their case and may call any witnesses to support their case [maximum 15 minutes].
- 10. The Chair will invite the Representors (or their representative) in the following order to ask questions of the Applicant (or their representative) and/or witnesses [maximum 5 minutes each party]
 - (i) Police
 - (ii) Other Responsible Authorities
 - (iii) Ward Councillors
 - (iv) Interested Parties
- 11. The Chair will invite the Committee Members to ask questions of the Applicant (or their representative) and/or witnesses.
- 12. The Chair will invite the Representors (or their representative) in the following order to state the nature of their interest in the matter, present their case and call any witnesses to support their case [maximum 15 minutes each party]
 - (i) Police
 - (ii) Other Responsible Authorities
 - (iii) Ward Councillors
 - (iv) Interested Parties
- 13. The Chair will invite the Applicant to ask questions of each Representor (or their representative) and/or their witnesses after each presentation [maximum 5 minutes per Representor].
- 14. The Chair will invite the Committee Members to ask questions of each Representor (or their representative) and/or their witnesses after each presentation.

- 15. The Chair will invite the Representors (or their representative) in the following order to summarise their case [maximum 5 minutes each party]
 - (i) Police
 - (ii) Other Responsible Authorities
 - (iii) Ward Councillors
 - (iv) Interested Parties
- 16. The Chair will invite the Applicant (or their representative) to summarise their case [maximum 5 minutes].
- 17. The Chair will provide the Sub-Committee with a final opportunity to seek clarification from any of the parties on any points raised, or seek advice from the Licensing Officer on policy, or from the Legal Advisor (*if present*) on law and jurisdiction.
- 18. When all the evidence has been heard, the Chair will declare the hearing closed and ask the Licensing Officer, the Applicant and Representors (or their representatives) plus any witnesses present to leave the committee room and wait in reception while the Sub-Committee considers the evidence.

Procedure after the Hearing

- 19. If the Sub-Committee wish to seek further clarification on the evidence given, the Democracy Officer will invite all parties back into the committee room.
- 20. If possible, and for all hearings under:-
 - section 35 or 39 which is in respect of an application made at the same time as an application for conversion of an existing licence under paragraph 2 of Schedule 8 (determination of application under section 34 or 37)
 - section 85 which is in respect of an application made at the same time as an application for conversion of an existing club certificate under paragraph 14 of Schedule 8 (determination of application under section 85)
 - section 105(2)(a) (counter notice following police objection to temporary event notice)
 - section 167(5)(a) (review of premises licence following closure order)
 - paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence)
 - paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
 - paragraph 26(3)(a) of Schedule 8 (determination of application by holder of a justices' licence for grant of personal licence)

the Sub-Committee will make a decision on conclusion of the hearing and only the Democracy Officer and the Legal Advisor to the Sub-Committee (if present) will remain in the room with the Committee Members. These officers

- will not comment on the merits of the application, but will be present to provide advice on legal and procedural points and to record the decision.
- 21. If the decision has been made, all the parties will be invited back into the committee room by the Democracy Officer. The Chair will announce the decision including reasons together with, if appropriate, details of any conditions to be attached to the grant of the licence. This decision will then be communicated in writing to the Applicant and Representors within 3 working days of the hearing. There can be no further questions or statements.
- 22. For all other hearings not listed above, if the Sub-Committee is unable to make a decision on the day of the hearing, the decision will be made within 5 working days beginning with the day or the last day on which the hearing was held. The Democracy Officer will inform the parties that they are no longer required and the decision will be communicated in writing to the Applicant and Representors within 3 working days of the decision being made.
- 23. The notification will include information about the rights of appeal against the determination made.



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City of York Council	Committee Minutes
MEETING	LICENSING/GAMBLING HEARING
DATE	16 NOVEMBER 2009
PRESENT	COUNCILLORS SUE GALLOWAY, HYMAN AND WISEMAN
APOLOGIES	COUNCILLORS

12. CHAIR

RESOLVED: That Councillor Galloway be elected as Chair of the

hearing.

13. INTRODUCTIONS

14. DECLARATIONS OF INTEREST

Councillor Moore declared a personal and prejudicial interest as he knew the applicant. He withdrew from the hearing panel and took no further part in the proceedings.

Councillor Hyman, present as Substitute, took his place.

15. THE DETERMINATION OF AN APPLICATION BY THE GSAI GROUP FOR A PREMISES LICENCE SECTION 18 (3) (A) IN RESPECT OF THE REINDEER LONDIS, 107 PENLEYS GROVE STREET, YORK, YO31 7PS.(CYC-016561).

Members considered an application by the GSAI Group for a Premises Licence in respect of The Reindeer Londis, Penleys Grove Street, York.

In coming to their decision, the Sub-Committee took into consideration all of the evidence and submissions that were presented to them and determined their relevance to the issues raised and the licensing objectives. The following were taken into account:

- 1. The application form, in particular the additional steps agreed to be taken by the applicant to promote the four licensing objectives.
- The Head of Licensing's report and his comments. He advised that despite concern of local residents, the premises had not applied to open 24 hours a day. He advised the application had been made correctly.
- 3. The applicants representations at the hearing including the fact the he operates other stores successfully in the City including one in the

Page 10

same area as The Reindeer Londis and is familiar with the challenges the are presents. He advised the store would be run as a convenience store and not a cut price alcohol outlet. The Police had no issues with the proposed ATM machine.

- 4. Representations made by Local Residents in writing and at the hearing. They raised concerns about an increase in noise traffic and litter in the area should the application be approved.
- The representations made by Carter Jonas Solicitors on behalf of the Trustees of Ann Harrison's Alms Houses charity. They advised that they had concern over the potential rise in anti social behaviour in the area.
- 6. Written representations made during the consultation period.

Members were presented with the following options:

Option 1 Grant the licence in the terms applied for.

Option 2 Grant the licence with modified/additional conditions.

Option 3 Grant the licence to exclude any of the licensable activities to which the application relates and modify/add conditions accordingly.

Option 4 Reject the application.

Members chose Option 1 and approved the application in the terms applied for as they decided that the application was sufficient to address the applications made.

RESOLVED: That in line with Option 1 the application be granted.

REASON: To address the representations made.

Councillor Galloway, Chair [The meeting started at 10.00 am and finished at 11.30 am].

City of York Council	Committee Minutes
MEETING	LICENSING HEARING
DATE	17 DECEMBER 2009
PRESENT	COUNCILLORS HYMAN, MERRETT AND MOORE
APOLOGIES	COUNCILLORS

16. CHAIR

RESOLVED: That Councillor Merrett be elected as Chair of the

meeting.

17. INTRODUCTIONS

18. DECLARATIONS OF INTEREST

At this point in the meeting, Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda. None were declared.

19. MINUTES

RESOLVED: That the minutes of the hearing held on 12 November

2009 be signed and approved by the Chair as a

correct record.

20. THE DETERMINATION OF AN APPLICATION BY TRUST INNS LTD FOR A VARIATION OF A PREMISES LICENCE SECTION 35(3)(A) IN RESPECT OF THE RED LION, 52 THE VILLAGE, HAXBY, YORK, YO32 2HX. (CYC-008954)

Members considered an application to vary a Premises Licence by Trust Inns Ltd in respect of The Red Lion, 52 The Village, Haxby, York.

Prior to the hearing, the applicant withdrew sections E and I of the application which related to Live Music and the provision of Facilities for Making Music.

In coming to their decision the Sub-Committee took into consideration all of the evidence and submissions that were presented to them and determined their relevance to the issues raised and the licensing objectives. The following were taken into account:

1) The amended application form, in particular the existing licence conditions and the additional steps agreed to be

taken by the applicant to promote the four licensing objectives.

- 2) The Licensing Officer's report and his comments made at the hearing. He advised that mediation had been taking place and Live Music had been withdrawn from the application. Residents had withdrawn their objections, although written confirmation had not been received from some of them by the time the hearing had commenced, therefore those representations remained valid. The Council's Environmental Protection Unit had also mediated with the applicant following the applicant agreeing to two conditions. The remaining part of the application dealt with a number of small amendments to the conditions of the licence. The Sub-Committee were informed that consultation had been carried out correctly with notices displayed in the local area.
- 3) The applicant's representation at the hearing including the fact that the application as amended was to vary some conditions of the licence to reflect that Trust Inns are a public house management company which lets premises to tenants. The applicant acknowledged that the premises had a history of problems in recent years, but advised that the new tenants are already improving the situation.
- 4) The representations made in writing by Local Residents. Out of 14 representations, 8 of these had been withdrawn prior to the hearing. Of the 6 that remained, concerns had been raised regarding the potential for public nuisance due to the original application for Live Music. These representations were not considered relevant due to the withdrawal of Live Music from the application. Some letters had raised issues relating to Crime and Disorder in the area, including a caravan being set alight near to the premises.
- 5) Written representations made during the consultation period.

Members were presented with the following options:

Option 1 Grant the licence in the terms applied for.

Option 2 Grant the licence with modified/additional conditions.

Option 3 Grant the licence to exclude any of the licensable activities to which the application relates and modify/add conditions accordingly.

Option 4 Reject the application.

Members chose Option 2 and granted the variation of the licence as amended by the withdrawal of Sections E and I.

The Sub Committee agreed to the deletion of existing conditions 1,2,3 and 5 in Annex 2 of the licence and the deletion of existing condition 4 in Annex

3 of the licence. These deleted conditions would be replaced by the conditions as offered by the applicant in Section P of the application with the exception of the conditions in sub section D which will be replaced with the conditions suggested by City of York Council's Environmental protection Unit and all of which conditions are as follows:

- 1) The Designated Premises Supervisor will monitor the need for door supervisors and in doing so will take into account any advice given by the Police.
- 2) Necessary and appropriate risk assessments shall be conducted by the tenant.
- 3) Appropriate staff training shall be provided to aid with the promotion of the licensing objectives.
- 4) Noise or vibration from the premises shall not emanate so as to cause a nuisance at nearby sound sensitive properties.
- 5) When regulated entertainment in the form of recorded music is provided at the premises, doors and windows shall remained closed other than for ingress or egress.

Mandatory conditions 19 and 20 shall continue to apply.

INFORMATIVE – In terms of the revised condition (number 1), the Licensing Authority would strongly suggest that SIA Licensed door staff be used.

RESOLVED: That in line with Option 2 the licence be granted.

REASON: To address the representations made.

Councillor Merrett, Chair [The meeting started at 10.00 am and finished at 11.10 am].





Licensing Act 2003 Sub Committee

22 April 2010

Report of the Director of Neighbourhood Services

Section 35(3)(a) Application for the Variation of a premise licence for Flares, 6 Tanner Row, York YO1 6JB

Summary

- 1. This report seeks Members determination of an application for the variation of a premise licence, which has been made under the Licensing Act 2003.
- 2. Application reference number: CYC-009030
- 3. Name of applicants: Mitchells & Butlers Leisure Retail Ltd.
- 4. Type of authorisation applied for: Variation of premises licence.
- 5. <u>Summary of application</u>: The nature of the application to vary is as follows
 - 1. To extend the terminal hour on Fridays and Saturdays for all licensable activities (films, indoor sporting events, live and recorded music, performance of dance, the provision for making music and dancing, late night refreshment and the sale of alcohol) to 03:00 hours with a closing time on these days of 03:30 hours.
 - 2. To remove conditions 4,7,8 and 16 in Annex 2 of the licence which will then be replaced with similar worded conditions as agreed with the police.
 - 3. To remove conditions a, b, c and d in Annex 2 under the heading "For Regulated Entertainment".

Background

- 6. A copy of the existing premise licence is attached at Annex 1.
- 7. A copy of the application to vary the licence is attached at Annex 2.

Promotion Of Licensing Objectives

- 8. The operating schedule submitted by the applicant shows that the licensing objectives would be met as follows:
- 9. <u>General:</u> 1) The venue shall not open or operate (other than by way of a Temporary Event Notice) earlier or later than the times listed in Part 1 of the Premises Licence (i.e. the opening hours of the premises).
- 10. The prevention of crime and disorder: 1) CCTV shall be installed and maintained at the premises and shall be recording at the times when the premises are open for any licensable activity. The images shall be kept and made available for a minimum period of 28 days by a hard drive system. The recordings shall be made available to any Responsible Authority (subject to the Data Protection Act 1998). All recordings used in conjunction with CCTV shall be of evidential quality and indicate the time and date. 2) An adequate number of door supervisors shall be provided at the venue from 20:00 hours (or when the venue opens, if it opens later than 18:00 hours) until the venue has closed for business on Friday, Saturday and Sunday evenings, the evenings preceding a bank holiday Monday and on any day when York race meetings are held. The management of the venue will comply with any written, reasonable and justified request made by North Yorkshire Police regarding the provision of door supervisors should the need arise at other times. 3) Standard one pint capacity, half pint capacity and "high ball" tumbler drinking glasses will be strengthened glass (tempered glassware) in a design whereby, in the event of breakage, the glass will fragment and no sharp edges are left. Drinking glasses of any type shall not be allowed to enter or leave the premises whilst under the customers care. 4) The only acceptable proof of age identification shall be an international passport, Armed Forces Card, national ID card, photo card driving licence or identification carrying the PASS logo (until other effective identification technology, i.e. thumb print or pupil recognition, is adopted by the Premise Licence Holder.
- 11. <u>Public Safety.</u> 1) Occupancy of the premises shall not exceed 400 persons.
- 12. Public Nuisance. As above.
- 13. The protection of children from harm. As above

Special Policy Consideration

14. The premises fall within an area that has been identified as one where the concentration of a significant number of licensed premises has a considerable impact on the licensing objectives. As part of a series of measures to address the problems of a city centre increasingly blighted by alcohol misuse, this area has been made the subject of a special policy that addresses the impact of the concentration of licensed premises in this particular part of the city centre. The special policy was approved by the licensing committee on 1 April 2005 and considered by full council on 12 April 2005, a copy of the special policy statement is attached at Annex 6

Consultation

15. Consultation was carried out by the applicant in accordance with s13, and s17(5) of the Act and Regulation 42, Parts 2 and 4 of the Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005, which concern the displaying of a notice on the premises and an advertisement in a local paper giving details of the application and serving a copy of the application on all responsible authorities. The applicant complied with all statutory requirements.

Summary of Representations made by Responsible Authorities

16. There were no representations received from Responsible Authorities.

Summary of Representations made by Interested Parties

- 17. A representation was received from an interested party on the grounds of public nuisance. A copy of this representation is attached at Annex 3
- 18. A map showing the general area around the venue from which the representation is focused is attached at Annex 4
- 19. An "interested party" is defined at s13(3) of the Act as being a person living in the vicinity of the premises, a body representing persons who live in that vicinity, a person involved in a business in that vicinity, or a body representing persons involved in such businesses.
- 20. Members are reminded that representations are only "relevant" if they relate to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives.

Planning Issues

21. There are no planning issues or conditions relevant to this application.

Options

- 22. By virtue of s18(4) of the Act, the Committee have the following options available to them in making their decision:-
- 23. Option 1: Grant the variation of the licence in the terms applied for.
- 24. Option 2: Grant the variation of the licence with modified/additional conditions imposed by the licensing committee.
- 25. Option 3: Grant the variation of the licence to exclude any of the licensable activities to which the application relates and modify/add conditions accordingly.
- 26. Option 4: Reject the application.

Analysis

- 27. The following could be the result of any decision made this Sub Committee:-
- 28. Option 1: This decision could be appealed at Magistrates Court by any of the representors.
- 29. Option 2: This decision could be appealed at Magistrates Court by the applicant or any of the representors.
- 30. Option 3: This decision could be appealed at Magistrates Court by the applicant or any of the representors.
- 31. Option 4: This decision could be appealed at Magistrates Court by the applicant.

Corporate Strategy

- 32. The Licensing Act 2003 has 4 objectives the prevention of crime and disorder, public safety, prevention of public nuisance and the protection of children from harm.
- 33. The promotion of the licensing objectives will support the Council's strategy to make York a safer city with low crime rates and high opinions of the city's safety record.

Implications

34.

- Financial N/A
- Human Resources (HR) N/A
- Equalities N/A
- **Legal** This decision could be appealed at Magistrates Court by the applicant or any of the representors.
- Crime and Disorder The Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to cooperate in the reduction of crime and disorder in the city.
- Information Technology (IT) N/A
- Property N/A

Other – none

Risk Management

- 35. All Members of the Licensing Act 2003 Committee have received full training on the Act and the regulations governing hearings. They are aware that any decision made which is unreasonable or unlawful could be open to challenge resulting in loss of image, reputation and potential financial penalty.
- 36. The report details the options available to the panel in determining the application and recommends that a decision be reached. There are no risks involved with this recommendation.

Recommendations

 Members determine the application.
 Reason: To address the representations received as required by the Licensing Act 2003.

Contact Details

Author: Chief Officer Responsible for the report:

John Lacy Andy Hudson Licensing Manager Assistant Director

Licensing & Regulation Neighbourhood Services

Ext: 1593 Ext: 1814

Specialist Implications Officer(s):

Head of Legal & Democratic Legal Services

Ext: 1004

Wards Affected: Micklegate

For further information please contact the author of the report

Background Papers:

Annex 1 - Copy of existing premises licence.

Annex 2 - Copy of application form.

Annex 3 - Copy of representation from Interested Party.

Annex 4 - Map showing general area from which representations received.

Page 20

Annex 5 - Copy of City Centre Special Policy Statement .
Annex 6 - Mandatory Conditions.
Annex 7 - Legislation and Policy Considerations.